

Steps

- 1 | **Sale Transaction**
- 2 | Select Sale
- 3 | Amount Entry
- 4 | Pass Terminal to Customer
- 5 | Confirm Sale
- 6 | Card Entry
- 7 | Authorization
- 8 | Remove Card
- 9 | Return Terminal to Merchant
- 10 | Print Receipt
- 11 | Sale Complete



Step 1

Sale Transaction

Main Menu Screen is displayed.

Steps

- 1 | Sale Transaction
- 2 | **Select Sale**
- 3 | Amount Entry
- 4 | Pass Terminal to Customer
- 5 | Confirm Sale
- 6 | Card Entry
- 7 | Authorization
- 8 | Remove Card
- 9 | Return Terminal to Merchant
- 10 | Print Receipt
- 11 | Sale Complete



Step 2

Select Sale

Press the **[F2]** key to begin a **Sale** transaction.

Steps

- 1 | Sale Transaction
- 2 | Select Sale
- 3 | Amount Entry**
- 4 | Pass Terminal to Customer
- 5 | Confirm Sale
- 6 | Card Entry
- 7 | Authorization
- 8 | Remove Card
- 9 | Return Terminal to Merchant
- 10 | Print Receipt
- 11 | Sale Complete



Step 3

Amount Entry

Enter the **Sale Amount** and press the green **[Enter]** button.

Steps

- 1 | Sale Transaction
- 2 | Select Sale
- 3 | Amount Entry
- 4 | **Pass Terminal to Customer**
- 5 | Confirm Sale
- 6 | Card Entry
- 7 | Authorization
- 8 | Remove Card
- 9 | Return Terminal to Merchant
- 10 | Print Receipt
- 11 | Sale Complete



Step 4

Pass Terminal to Customer

Pass the terminal to customer to present their card. Press the green **[Enter]** button to display the next screen for customer.

Steps

- 1 | Sale Transaction
- 2 | Select Sale
- 3 | Amount Entry
- 4 | Pass Terminal to Customer
- 5 | **Confirm Sale**
- 6 | Card Entry
- 7 | Authorization
- 8 | Remove Card
- 9 | Return Terminal to Merchant
- 10 | Print Receipt
- 11 | Sale Complete



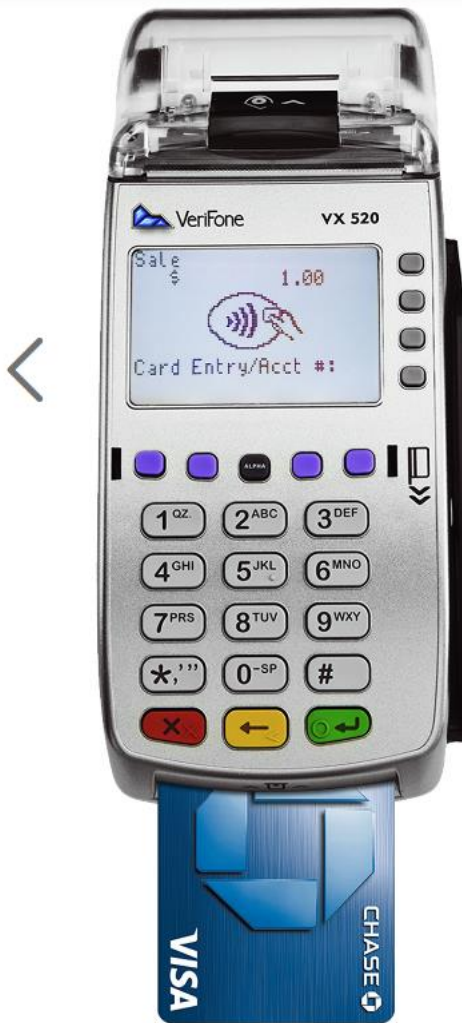
Step 5

Confirm Sale

Press **[F1] Yes** to confirm the amount.

Steps

- 1 | Sale Transaction
- 2 | Select Sale
- 3 | Amount Entry
- 4 | Pass Terminal to Customer
- 5 | Confirm Sale
- 6 | **Card Entry**
- 7 | Authorization
- 8 | Remove Card
- 9 | Return Terminal to Merchant
- 10 | Print Receipt
- 11 | Sale Complete



Step 6

Card Entry

The customer can insert (chip), swipe, or tap their card.

Steps

- 1 | Sale Transaction
- 2 | Select Sale
- 3 | Amount Entry
- 4 | Pass Terminal to Customer
- 5 | Confirm Sale
- 6 | Card Entry
- 7 | **Authorization**
- 8 | Remove Card
- 9 | Return Terminal to Merchant
- 10 | Print Receipt
- 11 | Sale Complete



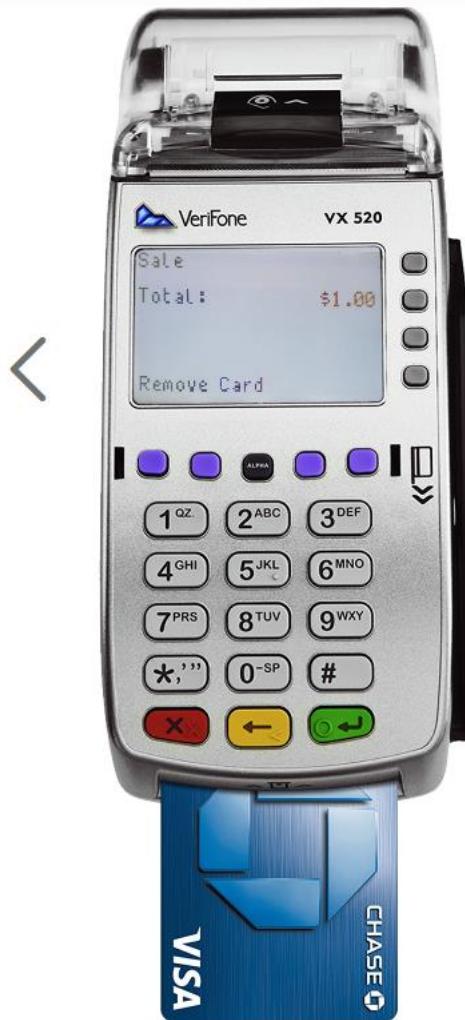
Step 7

Authorization

Sale will be authorized, do not remove card.

Steps

- 1 | Sale Transaction
- 2 | Select Sale
- 3 | Amount Entry
- 4 | Pass Terminal to Customer
- 5 | Confirm Sale
- 6 | Card Entry
- 7 | Authorization
- 8 | **Remove Card**
- 9 | Return Terminal to Merchant
- 10 | Print Receipt
- 11 | Sale Complete



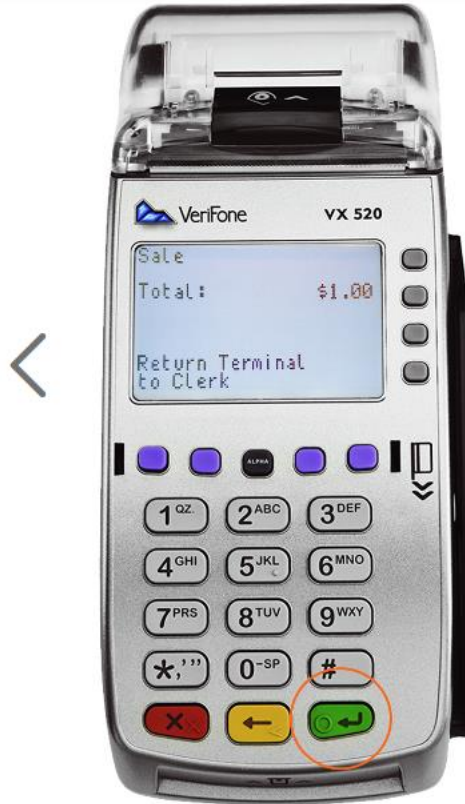
Step 8

Remove Card

Sale approved, customer instructed to remove card.

Steps

- 1 | Sale Transaction
- 2 | Select Sale
- 3 | Amount Entry
- 4 | Pass Terminal to Customer
- 5 | Confirm Sale
- 6 | Card Entry
- 7 | Authorization
- 8 | Remove Card
- 9 | **Return Terminal to Merchant**
- 10 | Print Receipt
- 11 | Sale Complete



Step 9

Return Terminal to Merchant

The customer returns the terminal to merchant. Press the green **[Enter]** button to print the merchant receipt.

Steps

- 1 | Sale Transaction
- 2 | Select Sale
- 3 | Amount Entry
- 4 | Pass Terminal to Customer
- 5 | Confirm Sale
- 6 | Card Entry
- 7 | Authorization
- 8 | Remove Card
- 9 | Return Terminal to Merchant
- 10 | **Print Receipt**
- 11 | Sale Complete



Step 10

Print Receipt

Press **[F1] Yes** to print the customer receipt.

Steps

- 1 | Sale Transaction
- 2 | Select Sale
- 3 | Amount Entry
- 4 | Pass Terminal to Customer
- 5 | Confirm Sale
- 6 | Card Entry
- 7 | Authorization
- 8 | Remove Card
- 9 | Return Terminal to Merchant
- 10 | Print Receipt
- 11 | **Sale Complete**



Step 11

Sale Complete

The Sale is complete. The Main Menu screen displays.